**MINUTES**

Preservation Parks of Delaware County

December 4, 2014 – 1:00 PM

Shale Hollow Preserve

**Attendees:**

**Board Members** John Bader, Bruce Ruhl, Dan Boysel was absent

**Staff:** Tony Benishek, Tom Curtin, Kevin Drake, Sue Hagan, Bonnie Houk, Dan Kuebler, Kevin Kuhn, Michael Landon, Saundra McBrearty, Jennifer Meyers, Elizabeth Neroni, Richard Niccum, Kyle Pace, Chris Roshon, Patrick Shirey, Ron Stoner, Tyler Swartzlander, Mary Van Haaften, Dennis Welch, Todd Younkin

**Visitors:** Amy Tovar

**Call to Order:** The meeting was called to order by John Bader at 1:00 P.M.

**Adoption of Agenda:** J. Bader moved to adopt the agenda. B. Ruhl seconded. All Board members voted aye.

**Approval of the November 6, 2014 Minutes:** B. Ruhl moved to approve the minutes. J. Bader seconded. All Board members voted aye.

**Review of Monthly Budget Report:** J. Bader moved to approve the monthly budget report. B. Ruhl seconded. All Board members voted aye.

**Public Participation:** None.

**Park Updates:** The proposed Hyatts Road entrance and parking lot at Shale Hollow Preserve will be placed on indefinite hold do to the financially prohibitive requirement for the Park District to provide a left turn lane from Hyatts onto Route 23 in conjunction with the new entrance. The Park District will pursue a pedestrian access at this location. The developer of Olentangy Crossing has requested a 15 foot easement across the Park’s frontage along Hyatts Road to accommodate their required turn lane and rework of the drainage swale associated with the road widening. The developer will place a culvert at a location of our choosing to allow maintenance and emergency access to this area.

Columbus City Schools have approached the Park District with a proposal to partner on programming their 50 acre site north of Galena. The District would be able to hold public programs, educational programs for schools in Delaware County and partner with Columbus City Schools on educational programs for their students. We will continue to explore this opportunity.

We received a report re: the District’s funds at the Delaware Community Foundation. The Amy Clark/ Bader Bird Sanctuary Fund has a balance of $ 1,833.28 and the Preservation parks of Delaware County Foundation has a balance of $ 8,099.79.

**New Business:**

1. Meredith Trail parking resolution: Resolution 2014-305

WHEREAS, Preservation Parks of Delaware County will construct a 1.6 mile section of the Ohio to Erie bike trail from Meredith State Road to North County Line Road in 2015, and

WHEREAS, it has been determined that a parking lot will not be constructed at the junction of the railroad right-of-way and North County Line Road,

THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Preservation Park District of Delaware County, Ohio, that the construction plans for the Meredith State Road to North County Line Road will not incorporate a parking lot at the junction of the railroad right-of-way and North County Line Road.

B. Ruhl moved and J. Bader seconded the resolution, all board members voted aye.

**2.** Amend resolution numbers: During a review of the resolution book a discrepancy in the resolution numbers was discovered. Resolution number 2014-302 which was passed on September 12th 2014 should have been designated as 2014-301. Subsequently resolution 2014-303 which passed on October 2, 2014 should have been designated 2014-302.

J. Bader moved and B. Ruhl seconded the motion, all board members voted aye.

**Department Reports:**

Department reports were presented and all questions were answered satisfactorily.

**Old Business:**

1. 2015 Budget Resolution: The preliminary budget resolution will allow the Park District to begin 2015 with operating funds in place. We anticipate receiving the County Auditor’s final cash balance report by the end of the month and will be able to present a revised budget appropriation resolution by the February 2015 board meeting.

**Resolution # 2014-306**

**2015 APPROPRIATIONS**

**General Fund** Org Key 72392901

Revenue 410 Property Tax Levy $3,336,276

420 Fees $23,600

450 Intergovernmental $487,000

470 Miscellaneous $17,000

2014 Carryover $755,590

**TOTAL REVENUE – General Fund** **$4,618,876**

Expenditures 500 Salaries $1,450,344

510 Benefits $568,950

520 Materials & Supplies $318,370

530 Services & Charges $598,380

540 Capital Outlay & Equipment $215,351

560 Grants in Aid $54,000

570 Debt Service $10,445

580 Interfund Cash Transfers $428,882

590 Contingency $274,154

Certified Unappropriated Funds – 2016 Set Aside $700,000

**TOTAL EXPENDITURES – General Fund** **$4,618,876**

**Bond Fund** Org Key 76392911

Revenue 460 Interfund Revenue $428,882

**TOTAL REVENUE – Bond Fund** **$428,882**

Expenditure570 Debt Service $428,882

**TOTAL EXPENDITURE – Bond Fund** **$428,882**

**ODOT Metro Park Fund** Org Key 72392902

Revenue 450 Intergovernmental $159,060

**TOTAL REVENUE – ODOT Metro Park Fund** **$159,060**

Expenditure 540 Capital Outlays & Equipment $159,060

**TOTAL EXPENDITURE – ODOT Metro Park Fund** **$159,060**

**Logan Fund** Org Key 72392907

Revenue 450 Intergovernmental $277,167

**TOTAL REVENUE – Logan Fund** **$277,167**

Expenditure 540 Capital Outlays & Equipment $277,167

**TOTAL EXPENDITURE – Logan Fund** **$277,167**

**ODOT Clean Ohio Trail Fund – Meredith**

Revenue 450 Intergovernmental $429,170

**TOTAL REVENUE – ODOT Clean Ohio Fund (Meredith)** **$429,170**

Expenditure 540 Capital Outlays & Equipment $429,170

**TOTAL EXPENDITURE – ODOT Clean Ohio Fund (Meredith)** **$429,170**

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Voting Aye Thereon Voting Nay Thereon

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Daniel Boysel, Chair, Park Commissioner Daniel Boysel, Chair, Park Commissioner

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Bruce Ruhl, Park Commissioner Bruce Ruhl, Park Commissioner

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John Bader, Park Commissioner John Bader, Park Commissioner

Certified by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tom Curtin, Executive Director

B. Ruhl moved and J. Bader seconded the resolution and all Board members voted aye.

1. Motion to approve 2014 CPIG Payments:

**Concord Township:**

Was awarded a grant to install three new backstops at their baseball fields and an overflow parking area. The Township was approved for a maximum of $36,057.62and has submitted the appropriate paperwork to be reimbursed for $27,791.60.

**Village of Galena:**

Was awarded a grant to purchase picnic tables, park signs and substitute clay restoration at their baseball fields. They were approved for a maximum of $24,552.66 and have submitted the appropriate paper work to be reimbursed for $20,634.51.

B. Ruhl moved and J. Bader seconded the motion and all Board members voted aye.

1. Motion to award the 2015 CPIG grants:

**2015 Community Park Improvement Grant Program (CPIG)**

**Award Recommendations**

1. **Recommendation**

It is recommended that a motion be entered authorizing the Executive Director to award the funding to the Village of Galena, Oxford Township and Concord Township. The applicants were selected based on the criteria outlined in the *Preservation Parks of Delaware County Community Park Improvement Program General Information*. The authority granted herein shall automatically rescind in the event that a project is not completed in 2015.

1. **Award Information**

**Application #1**

Political Subdivision: Village of Galena

Description of Project 1: Ruffner Park ball field infield and outfield improvements

Amount Requested: $7,905.00

Description of Project 2: Replace damaged backstop net

Amount Requested: $1,845.00

**Total Amount Requested: $9,750.00 Award full amount**

**Application #2**

Political Subdivision: Oxford Township

Description of Project: Gravel parking lot, drive and bollards

**Total Amount Requested: $15,113.93 Award full mount**

**Application #3**

Political Subdivision: Concord Township

Description of Project: Asphalt parking lot and barrier fencing

**Total Amount Requested: $37,535.25 Award $25,136**

**The amount of these awards equals the $50,000.00 we allocated for CPIG grants in 2015.**

B. Ruhl moved and J. Bader seconded the motion to award the 2015 CPIG grants to the Village of Galena, Oxford Township and Concord Townships.

**Executive Session:**

B. Ruhl moved, J. Bader seconded going into Executive Session at 1:40 p.m. for the purpose of discussing land acquisition and compensation of public employees. Roll call was taken and all Board members voted aye.

The Board came out of Executive Session at 2:50 p.m.

B. Ruhl moved to allow the Director to negotiate for land in Liberty Township, and work with property owners in Troy Township on land preservation. J. Bader seconded the motion, all board members voted aye.

J. Bader moved, and B. Ruhl seconded the motion to adjourn the meeting at 2:54 p.m., all Board members voted aye.