



MINUTES

Preservation Parks of Delaware County

June 12, 2013 – 2:00 P.M.

Hogback Ridge Preserve

2656 Hogback Road, Sunbury, Ohio

ATTENDEES: John Bader, Bruce Ruhl, Rita Au, Justin Bates, Frank DiMarco, Killyn Dorio, Craig Flockerzie, Sue Hagan, Kevin Jarrell, Michael Landon, Saundra McBrearty, Ted Miller, Jason Nahvi, Rich Niccum, Kyle Pace, Kara Spriggs, Mary Van Haaften, Dennis Welch, Todd Younkin

GUESTS: Marci Bird, Tim Schoedel

The meeting was called to order by B. Ruhl at 2:07 P.M.

Review of Minutes. R. Au reported that the time of adjournment reported for the May 9, 2013 meeting needed to be corrected from 2:42 to 3:04. B. Ruhl moved to accept the Minutes for the May 9, 2013 meeting as corrected; J. Bader seconded. The motion carried.

Review of Monthly Budget Report. K. Spriggs explained that what appeared to be a negative balance of \$14,597.03 in the Revenue Summary Report was in actuality not a negative. It resulted from the move of funds from one fund to another as directed by the county auditor's office. B. Ruhl moved to approve the expenditures as presented; J. Bader seconded.

The motion was approved.

PUBLIC PARTICIPATION

1. Marci Bird offered several comments.
2. Tim Schoedel of Gregori Construction and Engineering presented information regarding the Norfolk and Southern Railroad bridge replacement project at the south of River Run Preserve.

NEW BUSINESS

1. Professional Leave Request. R. Au presented a request from C. Roshon to attend a two day Stream Monitoring Training, regarding Level of the Qualitative Evaluation Index, at the Columbus Management Section Office for a cost of \$250. The request was approved.
2. Shale Hollow Preserve Orders and Updates. T. Miller reported that the driveway construction project was progressing, although we had experienced a few rain delays. He also reported that the amount of the soil amendments requested in the change order approved for \$31,600 during the May 9, 2013 meeting were not as great as previously requested. Therefore, he requested that the change order for \$31,600 be rescinded. He also reported that a replacement change order in the amount of \$12,496 had been submitted for additional soil transfer necessitated for the project. B. Ruhl moved to rescind the change order in the amount of \$31,600 for the construction of the entrance drive at Shale Hollow Preserve. J. Bader seconded. The motion carried.

3. ETP Dam Safety Project. M. Van Haaften presented a report regarding the dam project bids and stated that after checking references of the lowest bidder, Oxbow River & Stream Restoration, Inc., she would recommend entering into a contract with this company for the amount of \$20,937. This project is recommended by ODNR as a way to protect public safety downstream in the event of a dam failure. B. Ruhl moved to award the contract for the dam safety project at Emily Traphagen Preserve to Oxbow River & Stream Restoration, Inc., in the amount of \$20,937. J. Bader seconded. The motion was approved.

OLD BUSINESS

1. Revised Employee Policy Handbook. J. Nahvi presented the completed version of the Revised Employee Policy Handbook, reporting that the items requested by the Park Commissioners during the May 9, 2013 meeting had been included. The largest areas of change deal with internet usage and sexual harassment. Both areas have been expanded. B. Ruhl moved to approve the Revised Employee Policy Handbook as presented; J. Bader seconded. The motion carried.
2. Five Year Comprehensive Plan. R. Au presented the updated version of the Five Year Comprehensive Plan which was originally produced in 2009. The updates were for the progress made toward the goals in 2012.
3. Public Survey. R. Au presented the survey which had been conducted by Sandusky County Park District as an example of a public survey. Additional research will be done.

EXECUTIVE SESSION. At 3:37 P.M., B. Ruhl moved to convene an Executive Session to discuss land acquisition, personnel and legal issues. J. Bader seconded. B. Ruhl moved to adjourn the Executive Session and reconvene the General Session at 4:32. J. Bader seconded. Both motions were approved.

J. Bader moved to let stand action taken during the May 9, 2013 meeting to deny a contractor for the repair of the Norfolk and Southern railroad utilize River Run Preserve for access to the project. B. Ruhl seconded. The motion was approved.

B. Ruhl moved to adjourn the meeting at 4:34. J. Bader seconded. The motion carried. The next meeting was set for July 11, 2012 at 1:00 P.M. at Hogback Ridge Preserve.