**MINUTES**

Preservation Parks of Delaware County

May 9th, 2014 – 1:00 P.M.

Hogback Ridge Preserve

2656 Hogback Road, Sunbury, Ohio

**Attendees:** John Bader, Dan Boysel, Bruce Ruhl, Tony Benishek, Sue Hagan, Saundra McBrearty, Ted Miller, Kara Spriggs, Mary Van Haaften, Dennis Welch, Todd Younkin

**Visitors:** None

**Call to Order:** The meeting was called to order by Chairman D. Boysel at 1:03 P.M.

**Adoption of Agenda:** B. Ruhl moved to adopt the agenda, J. Bader seconded. All commissioners voted aye, the motion carried.

**Review of Minutes:** The minutes of the April 10, 2014 Board Meeting were reviewed. B. Ruhl moved that the minutes be amended to reflect a roll call vote that was taken before the Board went into Executive Session. B. Ruhl moved to approve the minutes as amended, J. Bader seconded. All commissioners voted aye, the motion carried.

**Review of Monthly Budget Report:** After review of the report, B. Ruhl moved to approve the expenditures for the month of April as presented. J. Bader seconded. All commissioners voted aye, the motion carried.

**Public Participation:** None

**Park Updates:**

**Blues Creek Restroom:** Ted Miller updated the Board on the progress of the new restroom facility at Blues Creek Preserve. The footers and foundation are underway. The project is scheduled for completion at the beginning of August 2014.

**Shale Hollow Preserve Fence Project:** Todd Younkin updated the Board on the progress of the fence relocation project at Shale Hollow Preserve. The fence has been relocated and is installed except for the wire ties.

**Ottawa Creek Preserve:** The lease agreement from the City of Columbus has been received and Ross Long and Tom Curtin are reviewing.

**New Business:**

**New Dental Rates:** Tony Benishek presented the new dental rates to the Board. Preservation Parks purchases dental, life insurance and short-term disability (STD) through Principal. The renewal date is May 1, 2014. Principal’s 2014 initial quote for STD was an 8.3% increase and dental was a 7.1% increase. HR Butler was instructed to obtain quotes for the same benefits from other vendors. After taking the plans to market, Principal agreed not to increase STD and only increase dental by 4.9%. These new rates will be effective May 1, 2014.

D. Boysel moved to approve the new dental rates, J. Bader seconded. All commissioners voted aye, the motion carried.

**Strategic Plan Update:** Based on discussions with the Management Team regarding the Strategic Plan, the decision was made to focus on several strategic initiatives that will identify Preservation Parks’ current and future financial responsibilities. The strategic initiatives include surveys to measure community awareness and needs; an awareness campaign based on the results; the development of operation plans for parks; the implementation of district wide maintenance standards; and land acquisition.

**Budget Revisions:** The revised budget was presented to the Board for review. B. Ruhl recommended consolidating categories in the Expenditures and Sources of Revenue portions of the budget to be better aligned with the spread sheet categories. Kara Spriggs and Mary Van Haaften will make the proper adjustments.

**Requests for Professional Leave:** B. Ruhl moved to approve all Professional Leave Requests as presented. J. Bader seconded. All commissioners voted aye, the motion carried.

Tom Curtin to attend the Alexander Wilson and the Making of American Orinthology symposium at Ohio Wesleyan University at a cost of $35.00

Craig Flockerzie to attend the Managing Forest Birds Workshop on 6/24/14 at Malabar Farm at a cost of $15.00.

Kara Spriggs to attend training on 4/22/14 that covers an overview of government accounting concepts and rules at the Bureau of Worker’s Compensation in Columbus at a cost of $125.00 plus mileage.

**Reports:** Departmental reports were presented and all questions were answered satisfactorily.

**Old Business:** None

**Executive Session:** B. Ruhl moved to go into Executive Session at 1:54 P.M. to discuss land acquisition and employee compensation. Motion was seconded by J. Bader. A roll call vote was taken, with all Park Commissioners voting aye. The motion was approved. The Board came out of Executive Session at 2:32 P.M.

When the General Session reconvened, Todd Younkin presented Resolution # 297, which would make necessary changes to the employee handbook re: vacation, holiday, and compensatory time effective

June,1 2014. B. Ruhl moved to adopt Resolution #297, J. Bader seconded. All commissioners voted aye, the motion carried

D. Boysel moved to adjourn the meeting at 2:42 P.M. J. Bader seconded. All commissioners voted aye, the motion carried.

The next general meeting is scheduled for June 12th @ 1:00 P.M.