

Board Minutes  
June 11, 2015 – 1:00 PM  
Preservation Parks of Delaware County  
Hogback Ridge Preserve

**ATTENDEES:** Commissioner Chair John Bader, Commissioner Dan Boysel, Commissioner Bruce Ruhl,  
Staff: Executive Director Tom Curtin, Deputy Director Mary Van Haaften, Tony Benishek, Chris Roshon,  
Bonnie Houk, Sandra McBrearty, Patrick Shirey  
Visitors: Amy Tovar, Orie Kristel

The meeting was called to order by Chairman J. Bader at 1:00 PM

**ADOPTION OF AGENDA:** D. Boysel moved to adopt the agenda, B. Ruhl seconded, all members voted aye.

**REVIEW OF MINUTES:** D. Boysel to approve the May 7, 2015 minutes as submitted, B. Ruhl seconded, all members voted aye.

**REVIEW OF MONTHLY BUDGET REPORT:** D. Boysel moved that the monthly budget report be accepted as submitted, B. Ruhl seconded, all members voted aye.

**PARK UPDATES**

1. Shale Hollow gravel parking lot – construction has begun; completion week of June 15.
2. River Run entrance drive and parking – entrance location is under review by engineer and DCEO.
3. Deer Haven Pollinator Garden – scheduled for construction in June and July
4. Columbus Lease for future park at Ottawa Creek – A revised lease was received from the city of Columbus. Awaiting more information requested from the city.
5. Meredith Trail – Project was advertised for bid on June 5th, pre bid meeting is scheduled June 12th, bid opening is June 19th.
6. Donation of surplus property to Restore – Restore has indicated they no longer need the items from the Main Road residence
7. Deer Haven wetlands – Project is on hold for permitting and additional engineering review
8. Symphony – The Central Ohio Symphony is interested in exploring additional partnership opportunities with the Park District.

**NEW BUSINESS:**

1. Draft Facility Assessment Report: The Board was presented with an excerpt of the draft Facility Assessment report, which was developed to assist with immediate and long-term facility maintenance in order to prepare better plan and budget for future expenses needed to maintain capital assets at desired standards and avoid emergency repairs. No action was required.
2. Draft Maintenance Standard of Care Manual – The purpose of this written manual of maintenance standards is to establish maintenance standards and to increase efficiency across the park district. The manual will provide general direction and establish the frequency of maintenance for our parks, facilities and equipment. No action was required.

3. Declaration of surplus property – Chimney Swift Towers (donate to Columbus Audubon), washer and dryer from former Main Road residence, wringer washer. D. Boysel moved to declare the items surplus, B. Ruhl seconded and all members voted aye.
4. Purchase of truck for Park Operations – B. Ruhl moved to approve the purchase of a Ford F 150 for the Park Operations department, D. Boysel seconded and all members voted aye.
5. Public Entities Pool (PEP) Insurance Renewal – The rate has not increased; however, overall costs rose due to the addition of park property, the new restroom at Blues Creek, two new vehicles, increased coverage for our computer hardware, day camps, additional seasonal employees, and the annual 2% bump in the replacement value for structures. Last year’s cost was \$32,298; this year’s cost is \$37,594. In an effort to reduce overall costs staff recommend the following:
  - Remove from coverage those structures that would not be replaced if damaged or destroyed (e.g., pole building at Emily Traphagen).
  - Remove from coverage those structures whose value is marginally greater than the deductible (e.g., sewer lift at Gallant which is valued at \$1,632 and has a \$1000 deductible).
  - Adjust the insured values of certain structures to better reflect current replacement costs.B. Ruhl moved to renew insurance coverage with PEP at a rate of \$37,594 pending any cost adjustments that may occur due to the review of coverage. D. Boysel seconded the motion and all members voted aye.
6. Central Ohio Greenway (COG) funding request – The COG board is requesting funding from local entities to share in the cost of their strategic planning efforts, projected to be approximately \$35,000 to \$40,000. To date \$15,000 has been received from a grant. Staff suggested a contribution between \$3000 and \$5000. B. Ruhl moved to contribute \$3000 to this effort, D. Boysel seconded and all members voted aye.

**DEPARTMENT REPORTS:** The department reports were accepted as presented.

**OLD BUSINESS:** Public Survey – Orie Kristel was present to discuss the survey. The survey will be sent late June with tabulation in July and analysis in August. Results will be presented at the September Board meeting. The Board queried Mr. Kristel on several of the survey’s questions and was satisfied with his explanations.

**EXECUTIVE SESSION:** B Ruhl made a motion to go into Executive Session at 2:01 pm to discuss land acquisition. D. Boysel seconded, roll call was taken and all Board members voted aye.

1. Land
2. Personnel

The Board came out of executive session at 2:22 pm.

B. Ruhl moved to purchase 13.2 acres (1.6 miles) of rail road right-of-way northeast of Sunbury between Meredith State Road and North County Line Road from the Ohio to Erie Trail Foundation for \$40,000. D. Boysel seconded and all members voted aye.

B. Ruhl moved to give the Executive Director permission to negotiate a series of easements for the CD&M trail within Delaware City and Troy Township. D. Boysel seconded and all members voted aye.

J. Bader moved to adjourn the meeting at 2:30 pm, D. Boysel seconded and all members voted aye.